

SURVEY INSTRUCTIONS

- Please use a blue or black ink pen when marking your responses.
- Mark your responses the “right way” according to the following example.

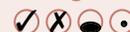


Example:

Right Way



Wrong Way



ABOUT YOU

1. What is your Branch of Service?

- Army
- Navy
- Marine Corps
- Air Force
- Coast Guard

5. What was your age on November 2, 2004?

- 18 to 24 years old
- 25 to 29 years old
- 30 to 34 years old
- 35 to 44 years old
- 45 years old & above

2. What is your pay grade?

- | <u>Warrant Officer</u> | <u>Commissioned Officer</u> | <u>Enlisted Member</u> |
|---------------------------|------------------------------------|---------------------------|
| <input type="radio"/> W-1 | <input type="radio"/> O-1 | <input type="radio"/> E-1 |
| <input type="radio"/> W-2 | <input type="radio"/> O-2 | <input type="radio"/> E-2 |
| <input type="radio"/> W-3 | <input type="radio"/> O-3 | <input type="radio"/> E-3 |
| <input type="radio"/> W-4 | <input type="radio"/> O-4 | <input type="radio"/> E-4 |
| <input type="radio"/> W-5 | <input type="radio"/> O-5 | <input type="radio"/> E-5 |
| | <input type="radio"/> O-6 | <input type="radio"/> E-6 |
| | <input type="radio"/> O-7 or above | <input type="radio"/> E-7 |
| | | <input type="radio"/> E-8 |
| | | <input type="radio"/> E-9 |

6. As of November 2, 2004, how long had you been a UVAO in your current unit?

- Less than 3 months
- 3 to 6 months
- 6 to 12 months
- 1 year or more

3. On November 2, 2004, where were you stationed or if you were stationed on board a ship, where was your homeport country?

- United States
- Overseas *Please enter country in box below*

7. Have you ever served as a UVAO before your current UVAO assignment?

- Yes, once before
- Yes, more than once before
- No **Skip to Q9**

} Continue with Q8

4. On November 2, 2004, how long had you been stationed at your location in question 3?

- Less than 6 months
- 6 months to less than 1 year
- 1 year to less than 2 years
- 2 years to less than 3 years
- 3 years or more

8. As of November 2, 2004, what is the total amount of time, including previous service, you have served as a UVAO? Give your best estimate if you cannot remember exactly.

- Less than 6 months
- 6 months to less than 1 year
- 1 year to less than 2 years
- 2 years to less than 3 years
- 3 years or more

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YOUR RESPONSIBILITIES AS UNIT VOTING ASSISTANCE OFFICER (UVAO)

9. As of November 2, 2004, how many people were assigned to the unit where you serve as UVAO?

- Fewer than 25
- 25 to 99
- 100 to 249
- 250 or more

10. In your current UVAO assignment, if you received any of the following types of training, how useful was it in preparing you for performing your UVAO duties? **Mark ONE answer for each**

	Very Useful	Useful	Somewhat Useful	Not Useful At All	Did Not Receive This Training
FVAP onsite VAO training workshop	<input type="radio"/>				
FVAP online/CD ROM VAO training	<input type="radio"/>				
Installation workshop/seminar(s)	<input type="radio"/>				
Classroom instruction	<input type="radio"/>				
Informal briefing(s)	<input type="radio"/>				
Materials left by previous UVAO	<input type="radio"/>				

11. During 2004, about how many people did you personally assist with voting?

- None
- 1 to 9
- 10 to 24
- 25 to 99
- 100 or more

12. During 2004, about how many people did you personally provide with Federal Write-In Absentee Ballots (FWABs)?

- None
- 1 to 9
- 10 to 24
- 25 to 99
- 100 or more

13. Since January 1, 2004, about how many hours per week on average have you personally spent on UVAO voting activities?

- Less than 1 hour per week
- 1 hour to less than 2 hours per week
- 2 hours to less than 3 hours per week
- 3 hours to less than 4 hours per week
- 4 or more hours per week

14. During your current assignment as a UVAO, which of the following activities have you done? **Mark all that apply**

- Conducted workshops/briefings on voting for unit members
- Conducted workshops/briefings on voting for eligible family members
- Distributed Federal Post Card Applications (FPCAs) to all unit members
- Distributed FPCAs to some unit members
- Distributed FPCAs to eligible family members
- Regularly reported on voting activities to your installation commander(s) and/or Service Voting Action Officer
- Answered unit member's and/or family member's voting questions
- Displayed voting information materials
- Involved on-base community organizations in voting program

YOUR RESPONSIBILITIES AS UNIT VOTING ASSISTANCE OFFICER (UVAO)

15. During 2004, what kinds of absentee voting assistance were you personally most often asked to provide? **Mark up to three answers**

- Provide Federal Post Card Application (FPCA)
- Help fill out FPCA
- Provide Federal Write-In Absentee Ballot (FWAB)
- Help fill out FWAB
- Act as a notary/witness to FPCA and/or ballot
- Electronically transmit or receive (fax) election materials
- Help determine voting jurisdiction
- Provide address of local election official
- Explain specifics of state voting procedures
- Determine need to register or how to register
- Provide information on changing legal residence
- Explain deadlines for necessary forms and/or submitting ballot
- Give dates of elections
- Answer questions about impact of voting on federal tax liability
- Motivate individuals to vote
- Provide information on voting by family members
- Provide information on candidates/issues

16. During your current UVAO assignment, how satisfied were you with each of the following as you performed your UVAO duties? **Mark ONE answer for each**

	Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
Amount of time available for performing UVAO duties	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Command support for the voting program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quantity of voting materials available	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Timeliness of distribution of voting materials within unit/installation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Method of requisitioning voting materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

17. During 2004, what were the most frequent complaints from people in your unit concerning registering to vote or obtaining an absentee ballot? **Mark up to three answers**

- Complicated voting procedures
- Federal Post Card Application (FPCA) difficult to fill out
- Delayed or no response to the FPCA
- FPCA returned because not accepted by election officials
- Absentee ballot confusing
- Federal Write-In Absentee Ballot (FWAB) difficult to use
- Residency qualifications/laws confusing
- Not enough information on candidates/issues
- Difficulty in maintaining current mailing address with local election officials
- Difficult to have FPCA or ballot notarized
- None of these
- I did not receive any complaints

18. Based on your current experience as a UVAO, during the 2004 elections, which **three** states or territories presented the most procedural problems to absentee voters in your unit? **Write states in box below**

ELECTRONIC TRANSMISSION OF ELECTION MATERIALS

19. Some states allow you to fax election materials such as your absentee ballot request or the completed ballot itself. During 2004, did you assist any voter with sending or receiving by fax any of the following voting materials? *Mark ONE answer for each*

	YES, helped send materials	YES, helped receive materials	NO
Federal Post Card Application (FPCA)	<input type="radio"/>	NA	<input type="radio"/>
Blank absentee ballot	NA	<input type="radio"/>	<input type="radio"/>
Voted ballot	<input type="radio"/>	NA	<input type="radio"/>
Other voting materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

VOTING ASSISTANCE GUIDE

20. The Department of Defense *Voting Assistance Guide 2004-05 (VAG)* is a comprehensive guide providing state-by-state information to enable citizens to register and vote absentee.

a. Did you receive the *VAG 2004-05*?

- Yes **Continue with Q20b**
- No **Skip to Q23**

b. During what month and year did you receive the *VAG 2004-05* (to the best of your recollection)?

- | | | | |
|-------------------------------------|----------------------------------|--------------------------------------|-------------------------------------|
| <input type="radio"/> November 2003 | <input type="radio"/> March 2004 | <input type="radio"/> July 2004 | <input type="radio"/> November 2004 |
| <input type="radio"/> December 2003 | <input type="radio"/> April 2004 | <input type="radio"/> August 2004 | <input type="radio"/> Do not recall |
| <input type="radio"/> January 2004 | <input type="radio"/> May 2004 | <input type="radio"/> September 2004 | |
| <input type="radio"/> February 2004 | <input type="radio"/> June 2004 | <input type="radio"/> October 2004 | |

21. During 2004, how useful was the *VAG 2004-05* in performing UVAO duties?

- Very useful
- Useful
- Somewhat useful
- Not useful at all

22. What did you like about the *VAG 2004-05*? *Mark all that apply*

- State-by-state information on registering and voting absentee
- Dates of elections and deadlines
- Information on how to fill out the Federal Post Card Application (FPCA)
- Mailing addresses for FPCA or ballot
- Information on electronically transmitting (faxing) the FPCA or voted ballot
- The overall layout and design
- Other
- None of the above

VOTING INFORMATION NEWS NEWSLETTER

23. The *Voting Information News (VIN)* newsletter is a monthly publication containing timely information for UVAOs. Do you currently receive the *VIN* newsletter and if so, in what format do you receive it? **Mark only one answer**

- Yes, electronically
- Yes, hard copy
- Yes, both electronically and hard copy
- No **Skip to Q27**

} **Continue with Q24**

24. During your current UVAO assignment, in which of the following ways do you use the newsletter? **Mark all that apply**

- Forward it by e-mail
- Photocopy the whole newsletter and distribute it
- Extract selected information and distribute it
- Keep it for reference
- Other

25. Overall, how useful is the *VIN* newsletter in carrying out your current UVAO duties?

- Very useful
- Useful
- Somewhat useful
- Not useful at all

26. When you used the *VIN* newsletter in your current UVAO assignment, what did you like about it? **Mark all that apply**

- The overall layout and design
- The information it contains
- Easy to use
- Frequency of the newsletter
- Timeliness of the information in the newsletter
- "To Do" Checklist
- Other
- None of the above

FEDERAL VOTING ASSISTANCE PROGRAM WEB SITE

27. The Federal Voting Assistance Program (FVAP) web site, www.fvap.gov, provides voting-related information and resources.

a. During 2004, did you personally use the FVAP web site at any time, for any reason?

- Yes **Continue with Q27b**
- No **Skip to Q30**

b. During 2004, how often did you use the FVAP web site?

- Everyday
- At least once a week but not everyday
- At least once a month but not every week
- At least once in 2004 but not every month

28. During 2004, for which of the following reasons did you use the FVAP web site? **Mark all that apply**

- To access the online Voting Assistance Guide
- To access Voting Information News newsletters
- To access other FVAP publications
- To access the Voting Calendar
- To access the online Federal Post Card Application (FPCA)
- To link to other election-related websites
- To obtain Voting Assistance Officer training
- To find a U.S. Representative/Senator
- To obtain toll-free telephone numbers
- To e-mail FVAP
- To obtain information for your own publications

29. During 2004, how satisfied were you with the Federal Voting Assistance Program web site?

- Very satisfied
- Satisfied
- Dissatisfied
- Very dissatisfied

} **Skip to Q31**

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FEDERAL VOTING ASSISTANCE PROGRAM WEB SITE

30. Which of the following explains why you did not use the Federal Voting Assistance Program web site during 2004? **Mark all that apply**

- I did not know about it
- I did not know what it was for
- I knew about it, but did not know the web site address
- I got all the information I needed from other sources
- I did not think that it would be useful
- Other

VOTING INFORMATION CENTER

31. The Voting Information Center (VIC) is an automated telephone system that provides election information and direct access to incumbent members of Congress, State Governors, State Chief Election Officials and Service or State Department Voting Action Officers by call forwarding. Prior to an election, taped messages from candidates for Federal offices and State Governors are also available. During 2004, did you use or refer anyone in your unit to the VIC?

- Yes **Continue with Q32**
- No **Skip to Q34**

32. During 2004, for which of the following did you use or refer anyone in your unit to the VIC? **Mark all that apply**

- Election information and election dates
- Messages from incumbents
- Messages from candidates
- Contacting Service Voting Action Officer
- Contacting elected representative(s)
- Contacting election officials
- Other

33. During 2004, how satisfied were you or those you referred with the assistance received from the VIC?

- Very satisfied
 - Satisfied
 - Dissatisfied
 - Very dissatisfied
 - Don't know
- } **Skip to Q35**

34. During 2004, which of the following explain why you did not use or refer anyone in your unit to the VIC? **Mark all that apply**

- I got all the voting assistance I needed from other sources
- No one needed it or asked to be referred
- I did not know about it
- Other

TOLL-FREE OMBUDSMAN TELEPHONE SERVICE

35. The Federal Voting Assistance Program (FVAP) provides a toll-free ombudsman telephone service from many countries that allows a caller to talk directly with FVAP staff for voting assistance. During 2004, did you use or refer anyone in your unit to the FVAP toll-free ombudsman telephone service?

- Yes, I personally used it or referred someone to it **Continue with Q36**
- No, I did not use it or refer someone to it **Skip to Q37**

36. During 2004, how satisfied were you or those you referred with the assistance you received from the FVAP toll-free ombudsman telephone service?

- Very satisfied
 - Satisfied
 - Dissatisfied
 - Very dissatisfied
 - Don't know
- } **Skip to Q38**

Continue on next page

