



Federal Voting Assistance Program

Voting Assistance Officer Workshop





Voting Assistance Officer Workshop



In 2008 - Election of:

President, Vice President



35 U.S. Senators



435 U.S. Representatives



13 State Governors

Thousands of local offices & State Referenda

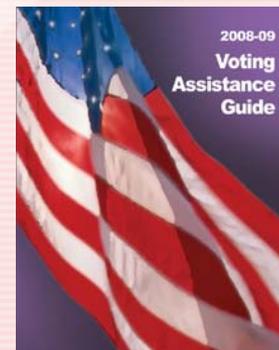


Voting Assistance Officer Workshop



Today, you will learn about:

- The Federal Voting Assistance Program
- *The Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA)*, The Federal Voting Assistance Program (FVAP) and You
- The Civilian Voting Assistance Officer
- The Absentee Voting Process
- How to Use Absentee Voting Materials
- Additional resources





The Federal Voting Assistance Program



Director, FVAP Administers the:

*Uniformed and
Overseas Citizens
Absentee Voting Act
(UOCAVA)
42 USC § 1973ff*

For the complete text of
UOCAVA Go to Appendix A

INTRODUCTION, P. 1



The *UOCAVA*, FVAP and You

UOCAVA

& Executive Order 12642 of June 8, 1988

President



Secretary of Defense



Director, FVAP



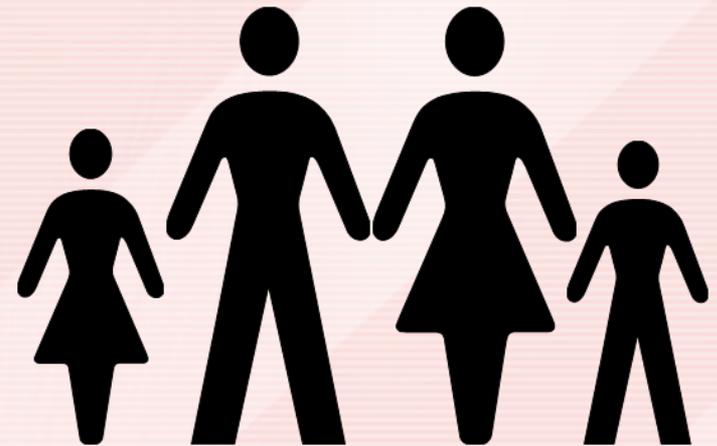
Senior Service Voting Representative, Chief Voting
Action Officer, Installation (Embassy/Consulate)
Voting Assistance Officer, Voting Assistance
personnel



The UOCAVA, FVAP and You

UOCAVA Covers Members of the Uniformed Services and the Merchant Marine

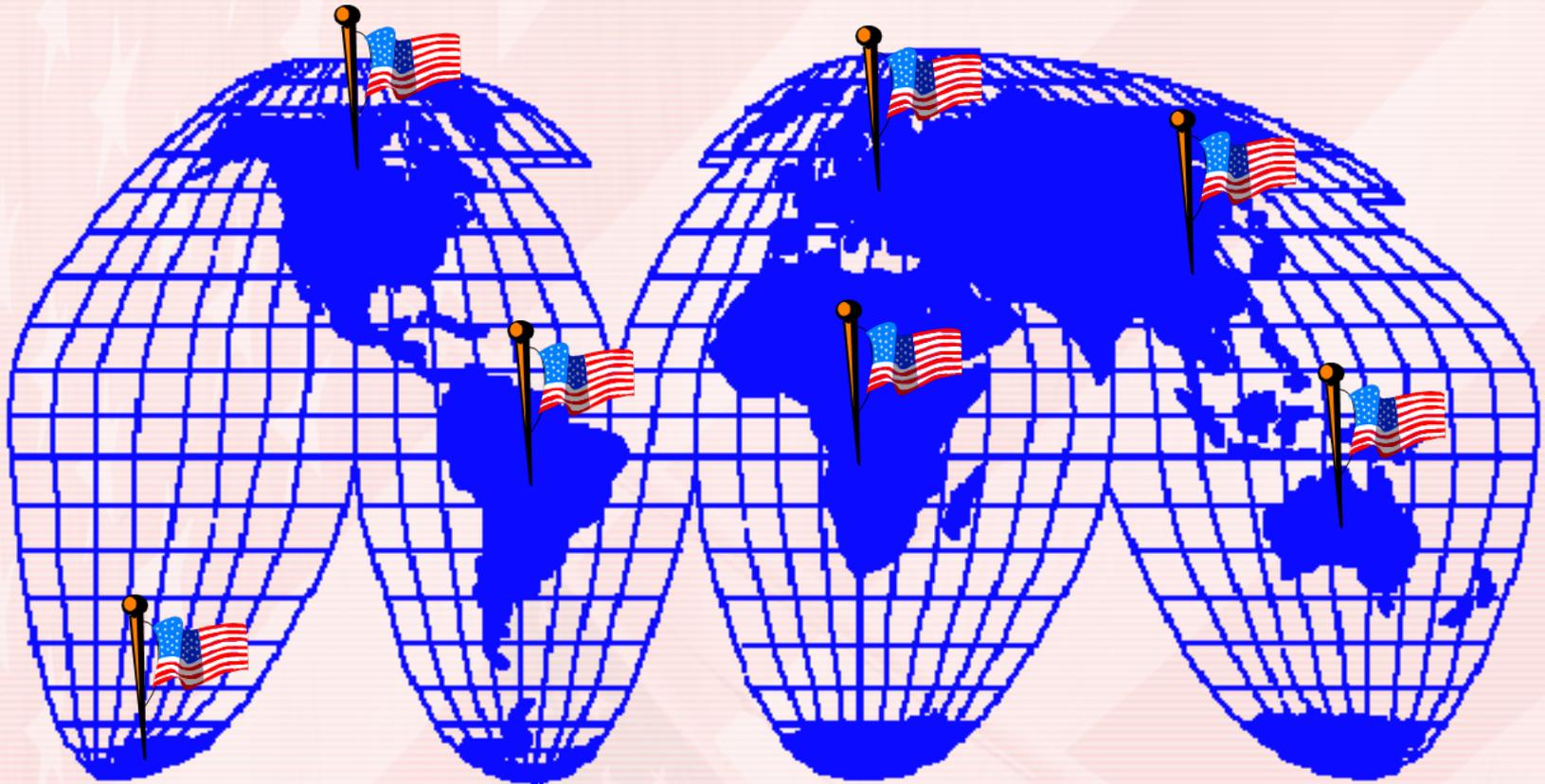
UOCAVA Covers Their Family Members





UOCAVA Covers:

U.S. Citizens Residing Outside the U.S.





UOCAVA FVAP and You:

States With Large UOCAVA Populations

- California
- Florida
- Illinois
- Massachusetts
- Michigan
- New Jersey
- New York
- Pennsylvania
- Texas
- Virginia
- Washington



The UOCAVA, FVAP and You



The Voting Assistance Mission:

- *Inform and educate U.S. citizens worldwide of their right to vote*
- *Administer the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) effectively and efficiently*
- *Foster voting participation*
- *Protect the integrity of, and enhance the electoral process at the Federal, state, and local levels.*



The UOCAVA, FVAP and You

Your Voting Assistance Program

Secretary of State: Hon. Condoleezza Rice



**Assistant Secretary of State for Consular Affairs:
Ambassador Janice Jacobs**



Deputy Assistant Secretary for Overseas Citizens Services: Hon. Michele Bond



Chief Voting Action Officer: Ms. Elizabeth Gracon
Phone: (202) 736-4986
Email: votinginfo@state.gov
Web: http://travel.state.gov/law/info/info_2964.html



YOU – The Voting Assistance Officer



The Civilian Voting Assistance Officer



Contact:

Your Embassy/Consulate Voting Assistance Officer



Your Chief Voting Action Officer



www.fvap.gov

vote@fvap.ncr.gov

1-800-438-VOTE (8683)

DSN 425-1584 (Military)

Toll-free Telephone Numbers from 67 Countries
Toll-free Fax Numbers from 51 Countries

FRONT AND BACK INSIDE COVER



The Civilian Voting Assistance Officer

Chapter One

CHAPTER ONE

VOTING ASSISTANCE OFFICERS - WHAT YOU SHOULD DO (AND NOT DO)

I. The Voting Assistance Officer

As a Voting Assistance Officer (VAO), you aid in ensuring that citizens understand their voting rights and how to register and vote absentee under the *Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA)*. See Appendix A. The act requires each Federal department and agency with personnel covered by the UOCAVA to have a voting assistance program. The Federal Voting Assistance Program's (FVAP) biennial Voting Action Plan and the Department of Defense Directive 1000.4 (link available on the FVAP website at www.fvap.gov) establish policy and guidelines for carrying out an effective voting assistance program.

Whether you are a Civilian or a Military VAO, or a voting assistance volunteer of a U.S. citizens organization overseas, you are critical to the success of these programs. You are responsible for providing accurate nonpartisan voting information and assistance.

The U.S. Uniformed Services have an extensive chain of command, which provides support for their VAOs. The Department of State offers voting assistance through its embassy and consulate VAOs to all U.S. citizens outside the United States. In addition, many U.S. citizen organizations and corporations outside the United States designate and support VAOs to assist their members, employees and other U.S. citizens living abroad.



A. Voting Assistance Officers - What are your responsibilities?

As a successful VAO, you engage in the following activities:

- Explore the FVAP website (www.fvap.gov) and how the program can assist you.
- Become familiar with your organization or service voting websites.
- Review the FVAP biennial Voting Action Plan and use it as a timeline during the election year (found online at www.fvap.gov).

- Become familiar with this *Guide*. (In addition to the FVAP website, this is your primary source of reference.)

- Learn the absentee voting process (see Chapter Two for more information).

- Attend a VAO training workshop. Workshops are offered in the Washington, D.C. area twice a month and at military installations and Department of State locations worldwide. Contact the FVAP or SVAOs for a schedule.

You may also complete E-Learning/Online Training. If unable to attend an in-person workshop, training may be completed online at www.fvap.gov by downloading the workshop slides or requesting an e-learning training CD. Further instruction is provided on the FVAP website (www.fvap.gov).

- Introduce yourself! Let people know you are available as a resource. Tell them how and where they can reach you.

- Keep current by signing up to receive press releases and the monthly *Voting Information News (VIN)* - both are available online. The *VIN* will help you get started immediately with things - "To Do This Month." Email vote@fvap.acf.gov with your email address if you wish to receive it via email, or provide your full name and mailing address in the body of the email message to receive it by standard mail, or you can do both.

- Organize a local Voting Assistance Plan (see Implementing an Effective Voting Assistance Plan in section II.A.)

- Review and/or create a "Continuity Folder." (see Continuity of Your Voting Assistance Program in section II.B.)

Specific responsibilities for carrying out a successful voting assistance program are found in sections I.B for civilian VAOs and in section I.C for military VAOs.

B. Civilian Voting Assistance Officers

Many U.S. citizen organizations and corporations outside the U.S. have designated a Voting Assistance Officer (VAO) for a two-year federal election cycle tenure. This VAO will serve as an organization's primary point of contact to work with the FVAP to carry out an effective voting assistance effort for the 2008-09 election years and establish continuity for future election years.

The FVAP provides the necessary materials for organizing and directing the organization's voting assistance program. Those materials include a 2008-09 Voting Action and Information Support Plan (outlining a schedule of action for



The Civilian Voting Assistance Officer



Service/DoD Guidance:

- DoD Directive 1000.4, DoD Voting Action Plan
- Service Voting Action Plan, Service Voting Instructions
- DoD Directive 1344.10: Political Activities by Members of the Armed Forces on Active Duty
- The Hatch Act, Title 5 U.S.C. Sec. 7321



The Civilian Voting Assistance Officer



Political Activity and the Federal Employee

- U.S. Office of Special Counsel
- The Hatch Act, Title 5 U.S.C. Sec. 7321
- <http://www.osc.gov/hatchact.htm>
- Contact: 1-800-85-HATCH
- E-mail: hatchact@osc.gov



The Civilian Voting Assistance Officer



How to be an effective VAO

- Let them know who you are
 - How to contact you and where you are located
- Distribute absentee voting forms to all:
 1. Embassy/Consulate staff (include military personnel)
 2. Eligible family members
 3. Overseas citizens within the consular district
- Make yourself available to assist
- Continue on-going voting assistance effort



The Civilian Voting Assistance Officer



What VAOs Need

- *2008-09 Voting Assistance Guide*
- Leadership Support
- Letter of Designation
- Voting Assistance Materials
- Internet Access
- To Communicate Voting Information
- Time and Resources
- To Designate an Assistant Voting Assistance Officer



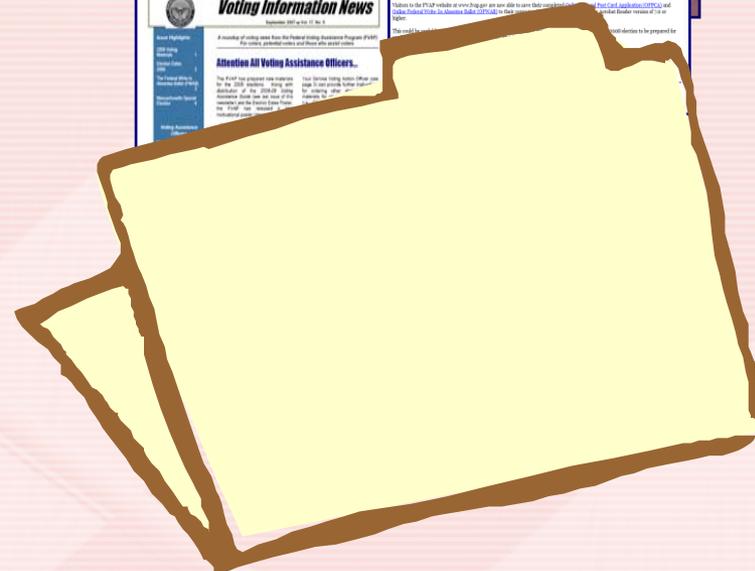
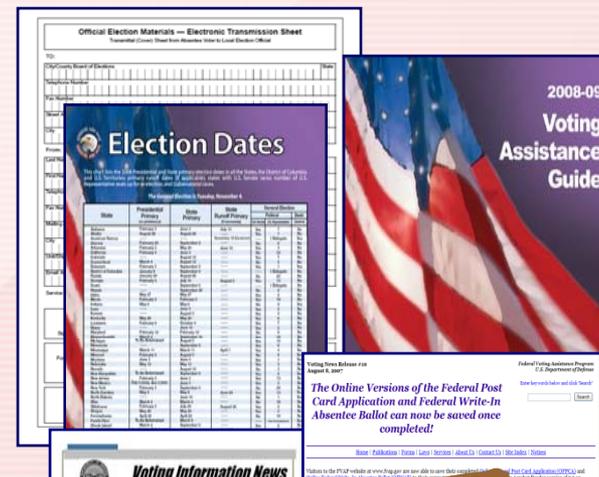
The Civilian Voting Assistance Officer



Voting Continuity Folder

Partial list of Items:

- Current *Voting Assistance Guide*
- Absentee voting forms (FPCA, FWAB)
- Election Dates calendar
- Good ideas and lessons learned
- *Voting Information News*
- Voting news releases
- Your voter assistance activities
- VAO Training





The Civilian Voting Assistance Officer



The FVAP Website: www.fvap.gov

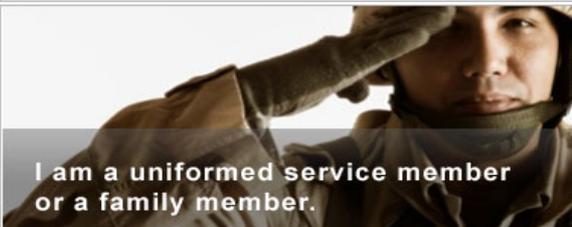
FVAP FEDERAL VOTING ASSISTANCE PROGRAM
Voting Help For Uniformed Service Members, Their Families, & Citizens Living Outside The U.S.

[For Voting Assistance Officers](#) | [For Election Officials](#)

[HOME](#) | [UNIFORMED SERVICES MEMBERS](#) | [CITIZENS OUTSIDE U.S.](#) | [REFERENCE CENTER](#) | [FAQ](#) | [CONTACT](#)

Search Site...

To Vote Absentee, Start By Telling Us Who You Are



I am a uniformed service member or a family member.

For active-duty members of the Armed Forces, Merchant Marine, Public Health Service, NOAA, and their family members.

[Get Started](#)



I am a citizen living outside the U.S.

For United States citizens who are living outside the U.S. for work, school or other reasons.

[Get Started](#)

If neither of these choices apply to you, please visit www.canivote.org

Election Countdown

56 Days

News

[\(More News\)](#)

August 20, 2008

[Voters Week News](#)

July 23, 2008

[Website News](#)

July 21, 2008

[Minnesota News](#)

[RSS Subscribe](#)

Quick Links

[Get the Voter Registration/Absentee Ballot Request Form](#)

[Get the Back-up Ballot \(Federal Write-In Absentee Ballot\)](#)

[Find out where to send my Voter Registration/Absentee Ballot Request and absentee ballot](#)

[Use Our New Automated Tool to Register/Request a Ballot](#)

[Tips to Get Your Vote Counted](#)



The Civilian Voting Assistance Officer



Overseas Civilian Participation:

1992 – 31%

1996 – 37%

2000 – 37%

2004 – 58%

Federally Employed Overseas Civilians:

1992 – 79%

1996 – 68%

2000 – 65%

2004 – 80%



The Civilian Voting Assistance Officer



Voter Events:

Overseas Citizens Voters Week
June 28-July 7, 2008

Armed Forces Voters Week
August 31-September 7, 2008

Absentee Voting Week
October 12-18, 2008



The Civilian Voting Assistance Officer



Good Ideas & Lessons Learned



Examples - State Department Voting assistance officers :

- Took their message to American communities around the globe.
- Positioned voting information tables at exhibition baseball games in Tokyo, visited cyber cafes from Kiev to Seoul, and set up voting booths at July 4th celebrations worldwide.
- Visited schools, hospitals and churches, did radio and TV interviews, and scheduled countless town hall meetings throughout the year.

The Absentee Voting Process



Chapter Two

CHAPTER TWO

REGISTERING, REQUESTING A BALLOT, AND VOTING

I. Requirements for Voting and Establishing Voting Residence

A. Citizenship and Age

All states and territories prescribe two voter requirements:

- A voter must be a citizen of the United States on the date of the election in which he or she wishes to vote, and
- A voter must be at least 18 years old on election day in order to vote. Some states permit a 17-year-old to vote in primary elections if he or she will be 18 by the date of the general election.

B. Voting Residence

Elections in the United States are run by state and local election officials. One must have a legal voting residence address in a state or territory to vote in U.S. elections.

The issue of voting residence can be complex, depending on individual circumstances. Even in states where laws clearly define criteria for determining a person's voting residence, the final determination is generally up to each local election official. Providing as much information as possible to these officials on the Federal Post Card Application, Standard Form 76 (FPCA, SF 76) is critical to successful registration and ballot request.

Overseas Citizens: A citizen outside the United States (not affiliated with the Uniformed Services) vote in the state or territory where he or she last resided immediately prior to departing the United States, even if many years have elapsed, and the voter maintains no residence in the state or territory, and the voter's intent to return to that state or territory may not be certain.

Military Citizens: For members of the Uniformed Services and their family members, in most states the legal voting residence is defined as where the citizen has, or has had, physical presence at the location and where there is the intent to remain or return.

If a citizen is uncertain about his or her current legal voting residence, the citizen should examine his or her connections or ties to the state or territory in question and consult with legal counsel. Further, voting assistance personnel advising citizens of their proper voting residence or registration status should consult legal counsel.

C. Questions to Help Determine Correct Voting Residence

Asking citizens the following questions may help you advise on voting residence:

- Where have you registered to vote?
- Where have you voted?
- What state or territory has issued you a driver's license, any other license or identification card?
- Where is your motor vehicle registered?
- Where is your home or home of record?
- What state or territory are you from?
- Where did you live before coming here?
- Where did you live immediately before leaving the United States?
- Where does your family live?
- Where do your parents live?
- Where do you own property?
- Where do you engage in any businesses?
- Where do you have bank accounts?
- Where are you a member of any organization?

II. The Basic Absentee Voting Process

The absentee voting process permits citizens covered by the *UOCAVA*, who will be away from their local polling places on election day, to register, request a ballot, and vote through the mail or an alternative method. Absentee voters should request ballots at least 60 days before the election whenever possible to allow enough by-mail transit time. The following is the basic absentee voting process for citizens covered by the *Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA)*. Refer to page 14 for an illustration of the absentee voting process.

- Step 1: A citizen must register to vote in his or her state of legal residence. In order to register and/or vote absentee as an eligible U.S. citizen, he or she must carefully, legibly and accurately complete a Federal Post Card Application (FPCA) and submit it to the proper election official. State-specific instructions for completing the FPCA are contained in Chapter Three.
- Step 2: The local election official, once receiving the form, will process the FPCA to determine if the citizen meets the jurisdiction's residency requirements. The local election official will contact the voter if there are any questions during the process or if the form is not acceptable. For this reason, it is critical for the citizen to provide an email address and other contact information on the FPCA.



The Absentee Voting Process

The Basic UOCAVA Voting Process

Step 1: Citizen submits a voter registration/absentee ballot request form

Step 2: Local Election Official approves the request or asks for more information

Step 3: Local Election Official mails the absentee ballot

Step 4: Citizen votes and returns the ballot to the Local Election Official in time to meet state deadlines

OR

If insufficient time exists to receive, vote and return the ballot on time, he/she submits the Federal Write-In Absentee Ballot



Using Absentee Voting Materials

Chapter Three: State-by-State Instructions

WASHINGTON

Absentee Voting Guide

FOR UNIFORMED SERVICES AND U.S. CITIZENS OVERSEAS

Website: www.sestate.wa.gov/
Link to state election website is also available through FVAP website at www.fvap.gov

Presidential Primary Date: February 19, 2008
State Primary Date: August 19, 2008
General Election Date: November 4, 2008

DEADLINES FOR UNIFORMED SERVICES*	Presidential Primary (or preference)	State Primary	General Election
Registration	February 19, 2008	August 19, 2008	November 4, 2008
Ballot Request	February 19, 2008	August 19, 2008	November 4, 2008
Ballot Return**	March 5, 2008**	September 3, 2008**	November 25, 2008**

DEADLINES FOR CIVILIANS OUTSIDE THE U.S.*	Presidential Primary (or preference)	State Primary	General Election
Registration	February 19, 2008	August 19, 2008	November 4, 2008
Ballot Request	February 19, 2008	August 19, 2008	November 4, 2008
Ballot Return**	March 5, 2008**	September 3, 2008**	November 25, 2008**

Note: Election dates and information are current as of July 2007. Check the state election website above, the FVAP Website at www.fvap.gov, or contact your Voting Assistance Officer for updates.
*Special conditions apply; check the following pages for details.
**Ballot return envelope must be dated no later than Election Day.

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Washington



Using Absentee Voting Materials

Section I: Application Instructions for FPCA Section II: Uniformed Services

WASHINGTON

FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)

Circled letters on the form below correspond to the instructions on the following page. You must complete all shaded areas.

1. REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM (mark only one)

I AM A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT

I AM A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY

I AM A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDENTURE

2. MY INFORMATION (Required)

3. PREVIOUS RESIDENCE (and Precinct)

4. MAILING ADDRESS (Required)

5. MY VOTING RESIDENCE ADDRESS (For military, use legal residence. For overseas citizens, use last legal residence in U.S. (Required))

6. WHERE TO SEND MY VOTING MATERIALS

7. MY POLITICAL PARTY PREFERENCE (Optional, but may be required by states to register to vote in primary elections)

8. ADDITIONAL INFORMATION (Designate the period for which you want to receive ballots - see instructions for Block 7 paragraph D). Consult the Voting Assistance Guide for other specific state instructions.

9. SIGNATURE (Required)

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2008-09 Voting Assistance Guide Washington

I. APPLICATION INSTRUCTIONS FOR FPCA

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. Read all instructions printed below and on the FPCA before completing and signing your application. Circled letters correspond to the circled letters on the sample form on the preceding page.

A Block 2.f and 2.g: Your Washington Driver's License number is requested for voter registration. If you do not have a Washington Driver's License, enter the last four digits of your Social Security number.

B Block 2.h through 2.j: Indicate your email address and a telephone number (including all country and local prefixes) where you can be reached.

C Block 3.a through 3.e: Provide the complete street address of your Washington voting residence. A post office box or rural route is not sufficient. If your address includes a rural route, describe its location in Block 6. For example: "on Highway _____ 2 miles past Highway _____ across the street from the _____ gas station." This address must be within the county or township where you claim legal voting residence.

D Block 4.a: Print the complete address where you want your ballot sent - usually your current mailing address. Your current mailing address must be different from the address you provided in Block 3.

E Block 4.c: Please check the box corresponding to the manner in which you prefer to receive your ballot. If you want to receive it by fax or email, please be sure to include your fax number or email address in Block 2.i or 2.j. See Section III.A and D or Section III.A and D.

F Block 5: Designation of political party affiliation is not required.

G Block 6: Submission of this form serves as a request to receive ballots for all Federal elections held through the next two regularly scheduled general elections. If you do not wish to receive ballots for that length of time, you may request a ballot for each election for Federal office held in the next election year OR a ballot for only the next scheduled election for Federal office by noting your choice here.

You may also use this section to include any former name or address under which you may be registered.

Refer to Section III.E or III.E for additional instructions.

H Block 7: You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.

II. UNIFORMED SERVICES

Washington

These procedures apply to persons who are U.S. citizens, residents of Washington and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

A. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address except if you are requesting a special write-in ballot (see Section E and also Chapter Two).

You may also request absentee ballots by telephone, fax, email or by filling out and mailing the request form printed from the Secretary of State website. Effective January 1, 2008, a person who has a valid Washington State Driver's License or state identification card may register to vote online on the secretary of state's website at www.sectate.wa.gov. Notifying the County Auditor of any mailing address changes is required for an individual to receive absentee ballots for all future elections.

FPCAs should be received by the County Auditor by 30 days before an election to ensure there is sufficient time for the voter to receive the ballot. However, FPCAs will be accepted up through election day. If you think there will not be enough time to receive your ballot by mail, make sure to include an email address or fax number on your FPCA so that the ballot can be sent electronically if necessary.

Washington allows *UOCAVA* voters to receive absentee ballots even if they are not currently registered. If you were not registered when you sent in your FPCA, Washington will automatically use your completed form to register you, as long as the hardcopy is received.

B. Casting Your Vote

Ballot Return Deadline: Your voted ballot must arrive at the County Auditor prior to certification of the election. Certification for primary and special elections is 15 days after election day; certification for general elections is 21 days after election day. The oath accompanying your voted ballot must be signed and dated by election day.

Counties begin mailing *UOCAVA* ballots 30 days before the election.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter Two.

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Using Absentee Voting Materials

Section III: Civilians Outside U.S.

Washington 2008-09 Voting Assistance Guide

C. Notary/Witness Requirements
No requirements for registration or voting materials to be notarized or witnessed.

D. Electronic Transmission of FPCAs and Ballots

- Washington allows you to send your FPCA ballot request by fax or email. If you would like to use the FPCA to register to vote, the fax or email must be followed up with the original form.
- Effective January 1, 2008, a person who has a valid Washington State Driver's License or state identification card may register to vote online on the secretary of state's website at www.secstate.wa.gov.
- Washington allows you to receive a blank ballot by fax or email.

If you have questions about electronic transmission of your FPCA or ballots, contact your County Auditor. Visit www.secstate.wa.gov/elections, then select County Auditors for contact information.

Please refer to Appendix B for specific instructions when transmitting election materials electronically. Use the following numbers:

DSN 223-5527
(703) 693-5527
1-800-368-8683
(from U.S., Canada, Guam, Puerto Rico, Virgin Islands only)
International toll-free fax numbers
(See inside back cover)

E. Special Write-In Absentee Ballot
Washington will provide a state special write-in absentee ballot upon request if you believe that you will be unable to vote and return a regular absentee ballot by normal mail delivery within the period provided for regular absentee ballots.

The FPCA may be used to request this state special write-in ballot. In Block 6 of the FPCA write: "I am unable to vote and return a regular absentee ballot by normal mail delivery within the time provided for regular absentee ballots. I request a special write-in absentee ballot." Candidate and issue information may not be available at the time of your request.

The state special write-in ballot must be requested not earlier than 90 days before the election. You may vote it by writing in the names of specific candidates.

F. Ballot Application By Proxy
If you are currently registered, a member of your immediate family may request an absentee ballot for your use on your behalf. As a means of ensuring that the person who requests the absentee ballot is requesting the ballot for you, an auditor may require the person who requests the absentee ballot to identify your date of birth and deny a request that is not accompanied by this information.

G. Bars to Voting
Persons convicted of a felony must have voting rights restored prior to registering to vote. Persons judicially declared incompetent may not vote.

H. Action Upon Denial of Registration or Absentee Ballot Request
Should your voter registration application or absentee ballot request be denied, Washington shall provide you with the reason(s) for the rejection.

I. Transfer of Registration
If you change your residence to a different county, you must re-register. If you change your residence within the same county, you must notify the county elections department by phone or in writing. Both of these actions must be completed at least 30 days before the election to be eligible to vote in your new jurisdiction.

J. Late Registration
Qualified persons not registered anywhere in the state of Washington may register to vote in person at the office of the County Auditor or at a designated voter registration site in the county where the applicant resides. This may be done up until the fifteenth day before the election. These persons will be given an absentee ballot to vote.

III. CIVILIANS OUTSIDE U.S.

The following procedures apply to persons who are U.S. citizens, residents of Washington and overseas citizens. The term "overseas citizens" means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Washington for local, state and Federal office ballots.

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2008-09 Voting Assistance Guide Washington

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(See inside back cover)

E. Special Write-In Absentee Ballot
Washington will provide a state special write-in absentee ballot upon request if you believe that you will be unable to vote and return a regular absentee ballot by normal mail delivery within the period provided for regular absentee ballots.

The FPCA may be used to request this state special write-in ballot. In Block 6 of the FPCA write: "I am unable to vote and return a regular absentee ballot by normal mail delivery within the time provided for regular absentee ballots. I request a special write-in absentee ballot." Candidate and issue information may not be available at the time of your request.

The state special write-in ballot must be requested not earlier than 90 days before the election. You may vote it by writing in the names of specific candidates.

F. Ballot Application By Proxy
If you are currently registered, a member of your immediate family may request an absentee ballot for your use on your behalf. As a means of ensuring that the person who requests the absentee ballot is requesting the ballot for you, an auditor may require the person who requests the absentee ballot to identify your date of birth and deny a request that is not accompanied by this information.

G. Bars to Voting
Persons convicted of a felony must have voting rights restored prior to registering to vote. Persons judicially declared incompetent may not vote.

H. Action Upon Denial of Registration or Absentee Ballot Request
Should your voter registration application or absentee ballot request be denied, Washington shall provide you with the reason(s) for the rejection.

I. Transfer of Registration
If you change your residence to a different county, you must re-register. If you change your residence within the same county, you must notify the county elections department by phone or in writing. Both of these actions must be completed at least 30 days before the election to be eligible to vote in your new jurisdiction.

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Using Absentee Voting Materials

Section IV: Uniformed Services & Civilians Outside U.S. - Where To Send It

Washington

2008-09 Voting Assistance Guide

J. Late Registration

Qualified persons not registered anywhere in the state of Washington may register to vote in person at the office of the County Auditor or at a designated voter registration site in the county where the applicant resides. This may be done up until the fifteenth day before the election. These persons will be given an absentee ballot to vote.

IV. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

Where To Send It

Mail the FPCA or other signed request to the County Auditor in your county of voting residence as listed below:

County	Mailing Address
Adams	Adams County Auditor 210 W. Broadway Ave. Ste 200 Steilacoom, WA 98160-1837
Anotin	Anotin County Auditor PO Box 129 Anotin, WA 99402-0129
Benton	Benton County Auditor PO Box 470 Prosser, WA 99350-0470
Cheban	Cheban County Auditor PO Box 420 Chenoweth, WA 98837-0420
Citlatam	Citlatam County Auditor 221 E. 4th Street, Suite 1 Port Angeles, WA 98362-3000
Clark	Clark County Auditor PO Box 8916 Vancouver, WA 98668-8916
Columbia	Columbia County Auditor 341 E. Main Clatsop, WA 98620-1361
Cowlitz	Cowlitz County Auditor 207 N. 4th Ave. Room 107 Wasco, WA 98624-4124
Douglas	Douglas County Auditor PO Box 486 Waterfall, WA 98669-0486
Ferry	Ferry County Auditor 385 E. Oakview Avenue, Stop 2 Republic, WA 99169-8747
Franklin	Franklin County Auditor PO Box 1461 Pasco, WA 99301-1461
Garfield	Garfield County Auditor PO Box 278 Pomeroy, WA 99347-0278
Grant	Grant County Auditor PO Box 37 Bainbridge, WA 98823-0037
Grays Harbor	Grays Harbor County Auditor 103 W. Broadway, Suite 2 Horton, WA 98523-2814
Island	Island County Auditor PO Box 8020 Coupeville, WA 98238-8000
Jefferson	Jefferson County Auditor PO Box 663 Port Townsend, WA 98368-0663

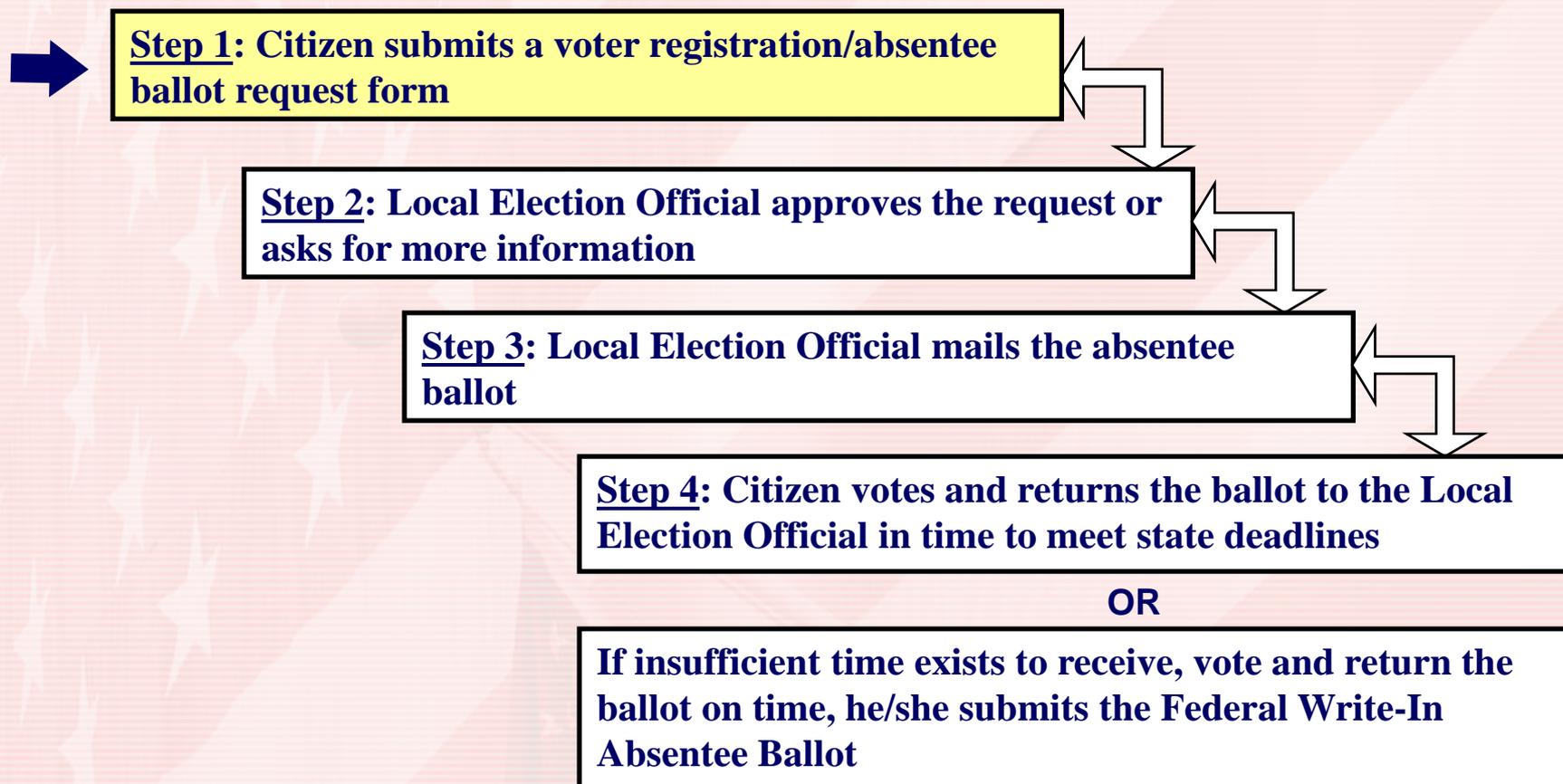
County	Mailing Address
King	King County Auditor King County Records & Elections 500 4th Avenue, Room 553 Seattle, WA 98104-3200
Kitsap	Kitsap County Auditor 618 Division Street Fort Stevens, WA 98368-4614
Kittitas	Kittitas County Auditor 205 W. 8th Ave., Suite 106 Blenzburg, WA 98926-2891
Klickitat	Klickitat County Auditor 205 S. Columbus, Stop 2 Oxendence, WA 98620-9230
Lewis	Lewis County Auditor PO Box 28 Chenabaw, WA 98832-0028
Lincoln	Lincoln County Auditor PO Box 26 Davenport, WA 99122-0026
Mason	Mason County Auditor PO Box 400 Benton, WA 98834-0400
Chelan	Chelan County Auditor PO Box 1010 Chelan, WA 98840-1010
Pacific	Pacific County Auditor PO Box 97 South Bend, WA 98886-0097
Ferns Orele	Ferns Orele County Auditor PO Box 5016 Newport, WA 99156-5016
Pierce	Pierce County Auditor 2401 S. 38th Street, Room 200 Tacoma, WA 98402-2444
San Juan	San Juan County Auditor PO Box 638 Friday Harbor, WA 98250-0638
Skagit	Skagit County Auditor PO Box 1306 Mt. Vernon, WA 98273-1306
Skamania	Skamania County Auditor PO Box 790 Steinerson, WA 98648-0790
Snohomish	Snohomish County Auditor 2002 Rockefeller Ave. (169-509) Everett, WA 98201-4048
Spoilene	Elections Department 1031 W. Gardner Spokane, WA 99260-0030
Stevens	Stevens County Auditor 218 S. Oak St., Rm. 106 Colville, WA 99114-2836
Thurston	Thurston County Auditor 2001 Landeridge Drive, SW Olympia, WA 98502-2001
Wahatatum	Wahatatum County Auditor PO Box 543 Cathlamet, WA 98612-0543
Walla Walla	Walla Walla County Auditor Elections Department PO Box 1868 Walla Walla, WA 99362-0166
Whitcom	Whitcom County Auditor 311 Grand Avenue, Suite 103 Bellingham, WA 98227-4028
Witman	Witman County Auditor PO Box 330 Cotton, WA 98111-0350
Yakima	Yakima County Auditor 125 N. Second Street, #117 Yakima, WA 98901-2638

Dare To Soar Like An Eagle. Voting Is The Greatest High
by Kim Shoemaker



Using Absentee Voting Materials

The Basic UOCAVA Voting Process





Using Absentee Voting Materials



Federal Post Card Application

FPCA SF-76
(Front)

FPCA SF-76
(Back)

FPCA SF-76A
(Online)

(After completion, fold to make and seal before mailing.)
WARNING: Knowingly presenting false information in this application could result in criminal sanctions.

Standard Form 76 (Rev. 10-2008)

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)

1. REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM (Mark only one):

(A) A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT

(B) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY

(C) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

2. MY INFORMATION (Required)

3. THREE OR PRINTED NAME (Last, First, Middle Initial) _____

4. SEX MALE FEMALE DATE OF BIRTH _____ SOCIAL SECURITY NUMBER _____ STATE OR TERRITORY, POSSESSION OR U.S. POSSESSION _____

5. TELEPHONE NUMBER (No DSH number; include all international prefixes) _____ FAX NUMBER (No DSH number; include all international prefixes) _____

6. TELEPHONE NUMBER (No DSH number; include all international prefixes) _____ FAX NUMBER (No DSH number; include all international prefixes) _____

7. BASIC ADDRESS _____

8. MY VOTING RESIDENCE ADDRESS (Required) (Military, use legal residence. Overseas citizens, use last legal residence in U.S.) _____

9. NUMBER AND STREET (Number or P.O. Box) _____

10. CITY/TOWN OR VILLAGE _____ C. COUNTRY _____ E. STATE _____ ZIP CODE _____

11. WHERE TO SEND MY VOTING MATERIALS _____

12. MY CURRENT ADDRESS (OTHER THAN MY REGISTRATION ADDRESS) (Include zip code as only if you do not want your ballot mailed to the address in Block 4.) _____

13. I PREFER TO RECEIVE MY ABSENTEE BALLOT, AS PERMITTED BY MY STATE, BY: MAIL FAX EMAIL

14. MY POLITICAL PARTY PREFERENCE (Optional, but may be required by states to register to vote in primary elections): _____

15. ADDITIONAL INFORMATION (Designate the period for which you want to receive ballots - see instructions for Block 6, paragraph 1). Consult the Voting Assistance Guide for other specific state instructions.) _____

16. AFFIRMATION (Required)

I swear or affirm, under penalty of perjury, that:

- I am a member of the Uniformed Services or merchant marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S. or other U.S. citizen residing outside the U.S.; and
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
- I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated; and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.; and
- My signature and date below indicate when I completed this document; and
- The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signed: _____ Date: _____ Signed: _____ Date: _____
(Witness/Notary and address if required) (Witness/Notary and address if required)

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law. Alaska Designer 6.0

Revised from 76 Back (Rev. 10-2008)

PRIVACY ACT STATEMENT

AUTHORITY: 42 USC 3797c. Title 1 - Registration and Voting for Absentee Uniformed Services Voters and Overseas Voters in Elections for Federal Offices.

PRINCIPAL PURPOSE: Serve as an application for registration and/or prepare for absentee ballot for all persons covered by the Uniformed and Overseas Citizens Absentee Voting Act.

DISCLOSURE: (Voluntary) Intentional failure to provide the necessary information may keep the pertinent jurisdiction from processing this request and may prevent you from voting absentee.

SPECIFIC INSTRUCTIONS FOR COMPLETION

Please use the Voting Assistance Guide for specific state-by-state information when completing this form. Type or print legibly. Assistance and information regarding the use and completion of this form, as well as specific state information may be obtained from military Unit Voting Assistance Officers, U.S. Embassy and Consular Voting Assistance Officers, or organizations of U.S. citizens overseas and the Uniformed Services.

Block 1. PLACE AN X ONLY IN ONE BLOCK. Marking Block 1(c) generally means that you were a member of one of the services before departing the U.S. and your intent to return at some time in the future is uncertain. Marking Block 1(b) applies for a Federal ballot only if one is granted by the state.

Block 2. MY INFORMATION - Block 2d. RACE. This information is requested from some states for statistical purposes for the Department of Justice in their enforcement of the Voting Rights Act and the National Voter Registration Act. See Voting Assistance Guide.

Block 3. MY VOTING RESIDENCE ADDRESS. Enter the complete legal voting residence address (including county) where you ACTUALLY LIVED in the year or biennial term that is in use in your state and jurisdiction of your voting precinct (based on the physical location of your residence while you were in the state - DO NOT USE A POST OFFICE BOX NUMBER in an area with no street names, indicate your state and mailing and box number). Also provide any additional information necessary to physically describe your residence location. If you have ever lived in the U.S., check the Primary Residence Guide for the states that allow you to vote using a parent's voting residence address.

Block 4. WHERE TO SEND MY VOTING MATERIALS. Block 4a is to be completed by the local election official in processing this application. It would be helpful if you provide the date you live in or for address in Block 4a and if you list a name and telephone number of a local election official with the local election official cannot contact you and has a question concerning the application.

Block 5. MY POLITICAL PARTY PREFERENCE. This is an optional entry. However, this information is required by some states in order to vote in primary elections. Consult the Voting Assistance Guide for any specific state information required.

Block 6. ADDITIONAL INFORMATION.

(1) Provide any information that you wish the local election official in processing this application. It would be helpful if you provide the date you live in or for address in Block 4a and if you list a name and telephone number of a local election official with the local election official cannot contact you and has a question concerning the application.

(2) If you were previously registered to vote in a jurisdiction other than the one in which you are voting, indicate previously registered in (Country).

(3) Submission of this form serves as a request to receive ballots for all Federal election held through the next regularly scheduled general election. If you do not wish to receive ballots for that length of time, you may request a ballot for each election for Federal office field in the next election year (or a ballot for each of the same scheduled election for Federal) office by noting your choice in Block 6. (Depending on your state of residence, you may also receive ballots for state and local offices during the selected period of time.)

(4) If your state provides a special case within ballot and you are requesting one, indicate the reason you are requesting a special within ballot and place a checkmark from the Voting Assistance Guide in this section.

Block 7. AFFIRMATION. Enter the year that you read the form, and enter the date you completed the form in the boxes provided. Not all states require a witness or notary, and state laws vary regarding the voting of consular offices. Consult your state section of the Voting Assistance Guide or your Voting Assistance Officer for your state's requirements.

MAILING INSTRUCTIONS: Fold and seal using the following steps to ensure that your ballot and election office address is not visible.

(Fold to receive)

FROM: _____ U.S. Postage Paid 39 USC 3406

PAR AVION

OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL

NO POSTAGE NECESSARY IF MAILED IN THE U.S. - DMN 700 8.0

TO: _____

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law. Alaska Designer 6.0

(After completion, fold to make and seal before mailing.)
WARNING: Knowingly presenting false information in this application could result in criminal sanctions.

Standard Form 76 (Rev. 10-2008)

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)

1. REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM (Mark only one):

(A) A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT

(B) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY

(C) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

2. MY INFORMATION (Required)

3. THREE OR PRINTED NAME (Last, First, Middle Initial) _____

4. SEX MALE FEMALE DATE OF BIRTH _____ SOCIAL SECURITY NUMBER _____ STATE OR TERRITORY, POSSESSION OR U.S. POSSESSION _____

5. TELEPHONE NUMBER (No DSH number; include all international prefixes) _____ FAX NUMBER (No DSH number; include all international prefixes) _____

6. TELEPHONE NUMBER (No DSH number; include all international prefixes) _____ FAX NUMBER (No DSH number; include all international prefixes) _____

7. BASIC ADDRESS _____

8. MY VOTING RESIDENCE ADDRESS (Required) (Military, use legal residence. Overseas citizens, use last legal residence in U.S.) _____

9. NUMBER AND STREET (Number or P.O. Box) _____

10. CITY/TOWN OR VILLAGE _____ C. COUNTRY _____ E. STATE _____ ZIP CODE _____

11. WHERE TO SEND MY VOTING MATERIALS _____

12. MY CURRENT ADDRESS (OTHER THAN MY REGISTRATION ADDRESS) (Include zip code as only if you do not want your ballot mailed to the address in Block 4.) _____

13. I PREFER TO RECEIVE MY ABSENTEE BALLOT, AS PERMITTED BY MY STATE, BY: MAIL FAX EMAIL

14. MY POLITICAL PARTY PREFERENCE (Optional, but may be required by states to register to vote in primary elections): _____

15. ADDITIONAL INFORMATION (Designate the periods for which you want to receive ballots - see instructions for Block 6, paragraph 1). Consult the Voting Assistance Guide for other specific state instructions.) _____

16. AFFIRMATION (Required)

I swear or affirm, under penalty of perjury, that:

- I am a member of the Uniformed Services or merchant marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S. or other U.S. citizen residing outside the U.S.; and
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
- I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated; and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.; and
- My signature and date below indicate when I completed this document; and
- The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signed: _____ Date: _____ Signed: _____ Date: _____
(Witness/Notary and address if required) (Witness/Notary and address if required)

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law. Alaska Designer 6.0



Using Absentee Voting Materials

FPCA Completion

Block 1: Register/Request Ballot

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)

1. I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM *(Mark only one)*:

- (a) A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT
- (b) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY
- (c) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

Block 6: Additional Information

6. **ADDITIONAL INFORMATION** *(Designate the period for which you want to receive ballots - see instructions for Block 6, paragraph (3). Consult the Voting Assistance Guide for other specific state instructions.)*



Using Absentee Voting Materials

FPCA Completion

Block 2: My Information

2. MY INFORMATION				
a. TYPED OR PRINTED NAME (Last, First, Middle)			SUFFIX (Jr., Sr., III, etc.)	b. PREVIOUS NAME (if applicable)
Jones , James ,La rry			Sr	
c. SEX	d. RACE	e. DATE OF BIRTH	f. SOCIAL SECURITY NUMBER	g. STATE DRIVER'S LICENSE OR I.D. NUMBER
<input checked="" type="checkbox"/> M <input type="checkbox"/> F		05 17 1985 M M D D Y Y Y Y	- - 1125 XY - 145257 1772	
h. TELEPHONE NUMBER (No DSN number; include all international prefixes)			i. FAX NUMBER (No DSN number; include all international prefixes)	
0 1 1-23- 145 - 14 - 5777 145			0 1 1-23- 1 45- 14- 67 8791 4 5	
j. EMAIL ADDRESS				
jj. pdf 57@ha wks toot h. com				

Include a fax number and email address.



Using Absentee Voting Materials

FPCA Completion

Block 3: My Voting Residence

3. MY VOTING RESIDENCE ADDRESS (Required) <i>(Military, use legal residence. Overseas citizens, use last legal residence in U.S.)</i>				
a. NUMBER AND STREET <i>(Cannot be a P.O. Box)</i>				
122 Maple Terrace				
b. CITY, TOWN OR VILLAGE		c. COUNTY	d. STATE	e. ZIP CODE
Mayville		Somewhere	PA	06757-1007

Use your legal residence in the U.S. Provide further description in Block 6 if necessary.



Using Absentee Voting Materials



FPCA Completion

Voting Residence

- Follow state residency requirements
- One legal residence – last U.S. address prior to leaving U.S.
- A conscious decision
- Spouses can have a different legal residence
- Cannot arbitrarily choose
- Some States permit U.S. citizens who have never lived in the U.S. to vote

CHECK WITH LEGAL COUNSEL
IF YOU HAVE QUESTIONS ABOUT LEGAL RESIDENCY!



Using Absentee Voting Materials



Enfranchise Citizens Who Have Never Resided in U.S.:

Arizona

Colorado

Delaware

Georgia

Hawaii

Iowa

Massachusetts

Michigan

Nebraska

New York

North Dakota

Oklahoma

Rhode Island

Tennessee

West Virginia

Wisconsin

Refer to State by State Instructions for specifics



Using Absentee Voting Materials

FPCA Completion

Block 4: Where To Send My Voting Materials

4. WHERE TO SEND MY VOTING MATERIALS	
a. MY CURRENT ADDRESS (Where I live now) (Required)	b. MY FORWARDING ADDRESS (NOTE: Complete 4b. only if you do not want your ballot mailed to the address in Block 4a.)
James Larry Jones	James Larry Jones
1 Champ de Mars	c/o Overseas Industries.
75007 Paris	44 W. 95th Street
France	New York NY 00123
c. I PREFER TO RECEIVE MY ABSENTEE BALLOT, AS PERMITTED BY MY STATE, BY: <input type="checkbox"/> MAIL <input type="checkbox"/> FAX <input type="checkbox"/> EMAIL	

Remember to notify your local election official of all address changes!



Using Absentee Voting Materials

FPCA Completion

Block 4: How I Want to Receive My Ballot

4. WHERE TO SEND MY VOTING MATERIALS	
a. MY CURRENT ADDRESS (Where I live now) (Required)	b. MY FORWARDING ADDRESS (NOTE: Complete 4b. only if you do not want your ballot mailed to the address in Block 4a.)
James Larry Jones	James Larry Jones
1 Champ de Mars	c/o Overseas Industries.
75007 Paris	44 W. 95th Street
France	New York NY 00123
c. I PREFER TO RECEIVE MY ABSENTEE BALLOT, AS PERMITTED BY MY STATE, BY:	
<input checked="" type="checkbox"/> MAIL <input type="checkbox"/> FAX <input type="checkbox"/> EMAIL	

Check Chapter 3 for State alternatives for receiving the ballot!



Using Absentee Voting Materials

FPCA Completion

Block 5: My Political Party Preference

Required by most States to vote in the primaries.

5. MY POLITICAL PARTY PREFERENCE *(Optional, but may be required by states to register to vote in primary elections):* | A | b | c | d | e | f | | P | a | r | t | y | | | | |



Using Absentee Voting Materials

FPCA Completion

Provide additional information that may assist Local Election Official in approving this application.

Block 6: Additional Information

6. ADDITIONAL INFORMATION *(Designate the period for which you want to receive ballots - see instructions for Block 6, paragraph (3). Consult the Voting Assistance Guide for other specific state instructions.)*

Last date lived in Mayville: Feb. 2002.

I am outside the territorial limits of the U.S. I request a special write-in absentee ballot.

Some states provide a State Special Write-in Ballot (text for Nebraska).



Using Absentee Voting Materials

FPCA Completion Block 7: Affirmation

7. AFFIRMATION

I swear or affirm, under penalty of perjury, that:

1. I am a member of the Uniformed Services or merchant marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S., or other U.S. citizen residing outside the U.S., and
2. I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
3. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated, and
4. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S., and
5. My signature and date below indicate when I completed this document, and
6. The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signed: James L. Jones Date: 08072006 Signed: _____ Date: _____
M M D D Y Y Y Y (Witness/Notary and address (if required)) M M D D Y Y Y Y

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

Applicant must read, sign
(in presence of notary if
required) and date.



Using Absentee Voting Materials

FPCA Completion

Local Election Official Mailing Address (flip-side)

Standard Form 76 Back

PRIVACY STATEMENT
 AUTHORITY: 42 USC 19731c, Title 1 - Registration and Voting By Absentee (Uniformed Services Voters and Overseas Voters in Elections for Federal Offices)
 FEDERAL PURPOSE: Serves as an application for registration and/or request for absentee ballot for all persons covered by the Uniformed and Overseas Citizens Absentee Voting Act.
 DISCLOSURE: Voluntary; however, failure to provide the necessary information may keep the pertinent jurisdiction from processing this request and may prevent you from voting absentee.

SPECIFIC INSTRUCTIONS FOR COMPLETION.
 Please use the Voting Assistance Guide for specific state-by-state information when completing this form. Type or print legibly. Assistance and information regarding the use and completion of this form, as well as specific state information may be obtained from military Unit Voting Assistance Officers, U.S. Embassy and Consular Voting Assistance Officers, or organizations of U.S. citizens overseas and <http://www.fvap.gov>.

Block 1. Place an X only in one block. Marking Block 1(c) generally means that you were a resident of that state before departing the U.S. and your intent to return at some time in the future is uncertain. Marking Block 1(c) applies for a Federal ballot only (if one is printed by the state).

Block 2. MY INFORMATION. Block 2a. RACE. This information is requested from some states for statistical purposes by the Department of Justice in their enforcement of the Voting Rights Act and the National Voter Registration Act. See Voting Assistance Guide.

Block 3. MY VOTING RESIDENCE ADDRESS. Enter the complete legal voting residence address (including county) where you ACTUALLY LIVED in the state or territory. Your right to vote in your state and determination of your voting precinct depend on the physical location of your residence while you were in the state. DO NOT USE A PO BOX OFFICE BOX NUMBER. In an area with no street names, indicate route name and number and box number. Also provide any additional information necessary to physically describe your residence location. If you have never lived in the U.S., check the Voting Assistance Guide for the states that allow you to vote using a parent's voting residence address.

Block 4. WHERE TO SEND MY VOTING MATERIALS. Block 4a is the complete mailing address where you are now living. If you have an alternate address or an address of a mail forwarding service that delivers your mail more quickly, enter that address in Block 4b. If your state allows absentee ballots to be sent via e-mail or fax, check the appropriate box in Block 4c. See Voting Assistance Guide. This form should be resubmitted every time you change your mailing address.

Block 5. MY POLITICAL PARTY PREFERENCE. This is an optional entry; however, this information is required by most states in order to vote in primary elections. Consult the Voting Assistance Guide for any specific state information requests.

Block 6. ADDITIONAL INFORMATION.
 (1) Provide any information that may assist the local election official in approving this application. It would be helpful if you provide the date you last lived at the address in Block 3a and if you list a name and telephone number of a local contact in the event the local election official cannot contact you and has a question concerning the application.
 (2) If you were previously registered to vote in a jurisdiction other than the one in which you are applying, indicate "previously registered in (jurisdiction)".
 (3) Submission of this form serves as a request to receive ballots for all Federal elections held through the next two regularly scheduled general elections. If you do not wish to receive ballots for that length of time, you may request a ballot for each election for the Federal office held in the next election year OR a ballot for only the next scheduled election for Federal office by noting your choice in Block 6. (Depending on your state of residence, you may also receive ballots for State and local offices during the selected period as well.)
 (4) If your state provides a special state write-in ballot and you are requesting one, indicate the reason you are requesting a special write-in ballot or place a sticker from the Voting Assistance Guide in this section.
Block 7. AFFIRMATION: Ensure that you read the instructions, and enter the date you completed the form in the spaces provided. Not all states require a witness or notary, and state laws vary regarding the voting of unopened ballots. Consult your state version of the Voting Assistance Guide as your Voting Assistance Officer for your state's requirements.

MAILING INSTRUCTIONS: Fold and seal using the sealing tabs so that the local election official's address is on the outside. DO NOT STAPLE.

(circle number)

FROM: _____
 (circle number and current complete military or overseas mailing address)

U.S. Postage Paid
 39 USC 3406

PAR AVION

INTERNATIONAL AIRMAIL POSTAGE IS REQUIRED IF NOT MAILED IN THE U.S. Postal System or APO/FPO System, or Diplomatic Pouch.

OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL

NO POSTAGE NECESSARY IN THE U.S. MAIL - DMM 708.8.0

TO: _____

See "Where To Send It" section IV of Chapter 3.



Using Absentee Voting Materials

FPCA Completion

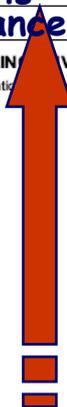
FROM:
 (Voter name and current complete military or overseas mailing address)
James Larry Jones
1 Champ de Mars 75007
Paris
France

MAILING ENVELOPE:
 International mail postage is required if not mailed in the U.S. Postal APO/FPO System, or Diplomatic Pouch.

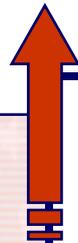
OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL

NO POSTAGE NECESSARY IN THE U.S. MAIL - DMM 703.8.0

TO: **Chautauqua County Board of Elections**
Gerace Office Building
3 North Erie Street
Mayville, PA 06757-1007
USA



Citizen's Name and Current Mailing Address



Local Election Official's Mailing Address (ensure you indicate "USA")



Using Absentee Voting Materials

Electronic Transmission Service

Check Chapter 3 for State Faxing/Emailing Rules and Appendix B for Instructions and Cover Sheet



Citizen



Election Official

DSN plus toll-free fax numbers from 51 countries.



Using Absentee Voting Materials

Allow blank ballot delivery by e-mail

- ▶ Colorado (active duty overseas, also voted ballot)
- ▶ Delaware
- ▶ Florida
- ▶ Illinois (Chicago/Cook County)
- ▶ Indiana (through ETS, also voted ballot)
- ▶ Iowa (also voted ballot if designated Imminent Danger area)
- ▶ Kansas (also voted ballot)
- ▶ Maryland
- ▶ Minnesota
- ▶ Mississippi (active duty overseas, also voted ballot)
- ▶ Montana (certain counties, also voted ballot)
- ▶ New Jersey (also voted ballot)
- ▶ New Mexico (also voted ballot)
- ▶ North Dakota (also voted ballot)
- ▶ Oregon
- ▶ South Carolina (also voted ballot)
- ▶ Vermont
- ▶ Virginia (overseas voters)
- ▶ Washington
- ▶ West Virginia (certain counties, also voted ballot)
- ▶ Wisconsin

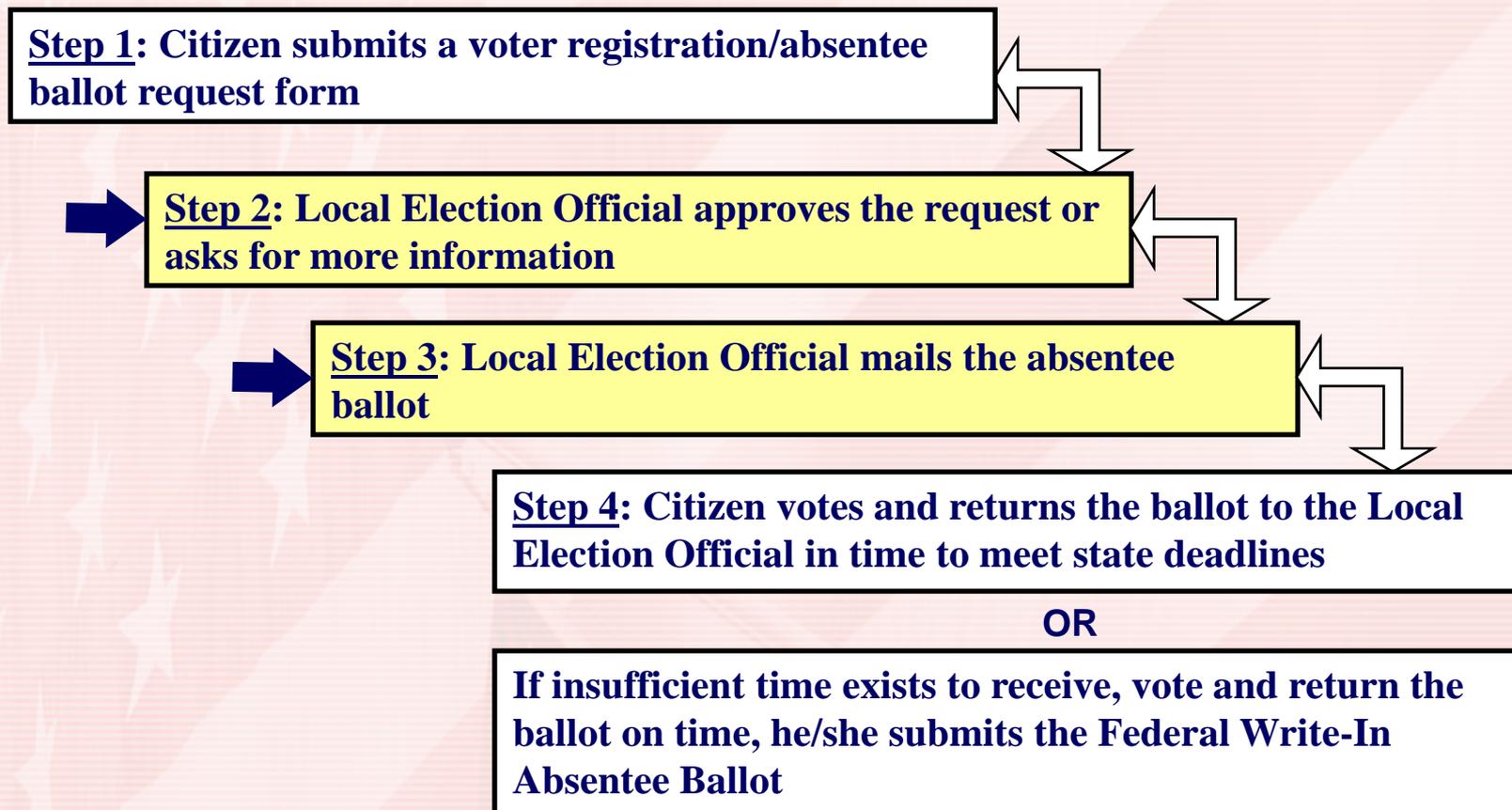
Note: Missouri allows voted ballot by email for 2008.

Refer to State by State Instructions for specifics



Using Absentee Voting Materials

The Basic UOCAVA Voting Process





Using Absentee Voting Materials



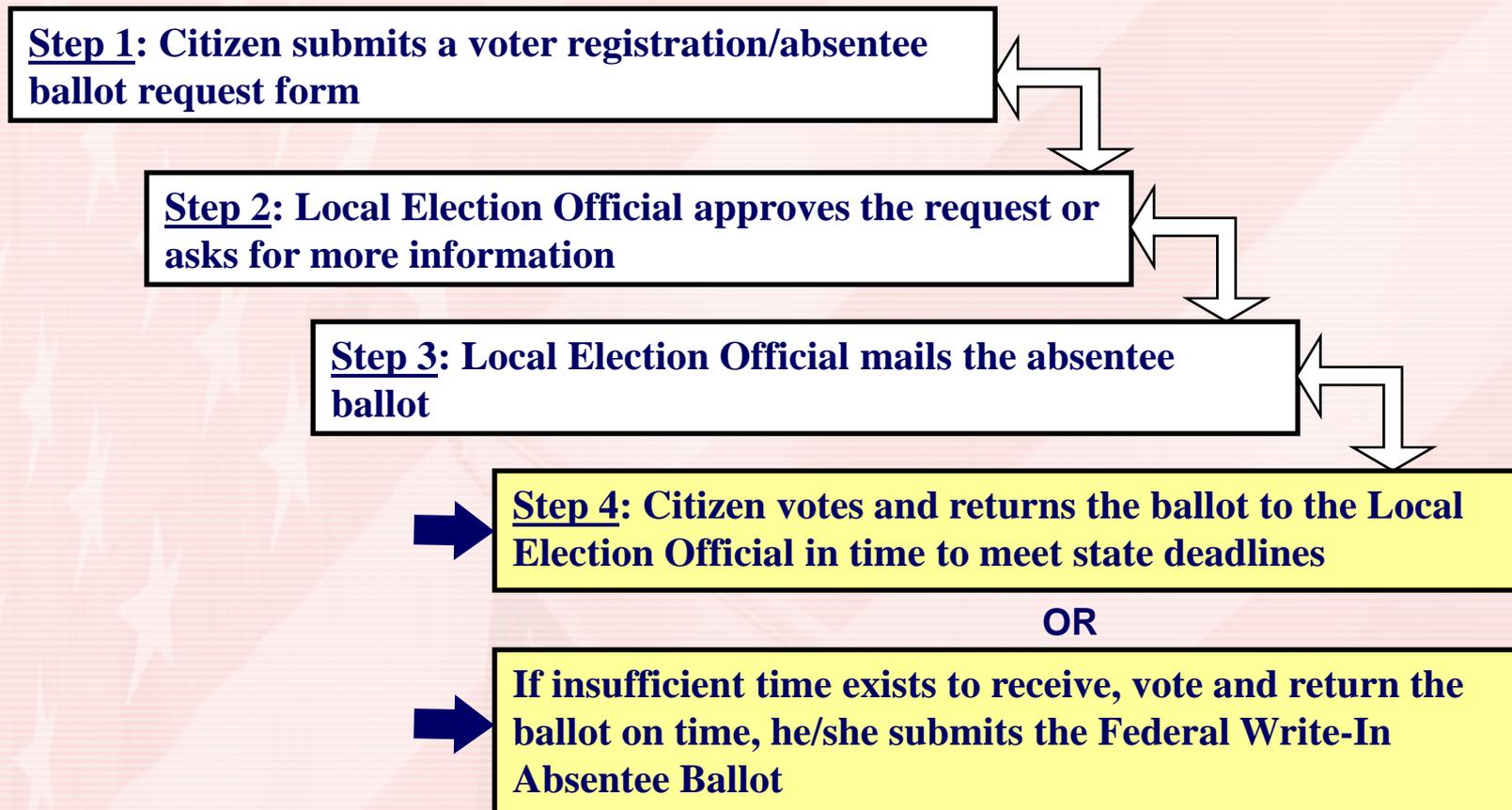
Top Reasons FPCAs Cannot Be Processed

- Inadequate or No Legal Voting Residence Address
- Inadequate or Illegible Current Mailing Address
- Illegible Writing
- Applied to Wrong Jurisdiction
- Failure to Indicate Party Preference
- No Signature
- Received Too Late
- Form Not Completed
- Mailing Envelope Lacks Proper Postage



Using Absentee Voting Materials

The Basic UOCAVA Voting Process





Using Absentee Voting Materials



To be eligible for the FWAB, a citizen must:

1. Be a *UOCAVA* citizen who is absent from the place of residence where he or she is otherwise qualified to vote during the general election
2. Has applied for a regular ballot, using the FPCA or other application allowed by state law, the local election official receives the request at least 30 days before the election or before the registration/ballot request deadline established by the state, whichever is later
3. Not have received the requested regular absentee ballot from the state



Using Absentee Voting Materials

FWAB

Voter's Declaration/ Affirmation Completion

Essentially the same as the FPCA.

WARNING: Knowingly presenting false information in this application could result in criminal sanctions. Standard Form 156A (Rev. 10-2005)

VOTER'S DECLARATION/AFFIRMATION - FEDERAL WRITE-IN ABSENTEE BALLOT (FWAB)

1.a. I AM (Mark only one):

A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT

A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY

A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

1.b. I ALSO REQUEST VOTER REGISTRATION (where permitted by state law)

2. MY INFORMATION (Required)

a. TYPED OR PRINTED NAME (Last, First, Middle) _____ SUFFIX (Jr., Sr., III, etc.) _____ b. PREVIOUS NAME (if applicable) _____

c. SEX M F d. RACE _____ e. DATE OF BIRTH (MMDDYYYY) _____ f. SOCIAL SECURITY NUMBER _____ g. STATE DRIVER'S LICENSE OR I.D. NUMBER _____

h. TELEPHONE NUMBER (NO DSN number; include all international prefixes) _____ i. FAX NUMBER (NO DSN number; include all international prefixes) _____

j. EMAIL ADDRESS _____

3. MY VOTING RESIDENCE ADDRESS (Required) (Military, use legal residence. Overseas citizens, use last legal residence in U.S.)

a. NUMBER AND STREET (cannot be a P.O. box) _____

b. CITY, TOWN OR VILLAGE _____ c. COUNTY _____ d. STATE _____ e. ZIP CODE _____

4. WHERE TO SEND MY VOTING MATERIALS

a. MY CURRENT ADDRESS (where I live now) (Required) _____

b. MY FORWARDING ADDRESS (NOTE: Complete 4b. only if you do not want your ballot mailed to the address in Block 4a.) _____

5. MY POLITICAL PARTY PREFERENCE (Optional, but may be required by states to register to vote in primary elections): _____

6. ADDITIONAL INFORMATION (Designate the period for which you want to receive future ballots. See instructions. Consult your state pages of the Voting Assistance Guide for additional information requested): _____

7. AFFIRMATION: (Required)

I swear or affirm, under penalty of perjury, that:

- I am a member of the Uniformed Services or merchant marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S., or other U.S. citizen residing outside the U.S., and
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
- I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated, and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S., and
- My application for a regular absentee ballot was mailed in time to be received by the local election official 30 days prior to this election, or the state deadline, whichever is later, and
- I have not received the requested ballot, and
- I understand that if my regular absentee ballot is received by the local election official in time to be counted, that ballot will be counted and this write-in ballot will be voided, and
- I have voted and sealed this ballot in private and have not allowed any person to observe the marking of this ballot, except for those authorized to assist voters under state or Federal law and I have not been influenced, and
- I am a Uniformed Services member, or dependent, who is absent from my voting jurisdiction, or I am an overseas citizen and have submitted this ballot from outside the U.S., or my state has made special provisions to allow me to mail this ballot inside the U.S., and
- My signature and date below indicate when I completed this document, and
- The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signed: _____ Date: _____ (MMDDYYYY) Signed: _____ Date: _____ (MMDDYYYY)

Witness/Notary and Address (if required): _____ (MMDDYYYY)

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.



Using Absentee Voting Materials

FWAB

Ballot Completion

Write in candidate names or party of choice on the appropriate line, detach, fold & insert

OFFICIAL FEDERAL WRITE-IN ABSENTEE BALLOT	
PRESIDENT/VICE PRESIDENT	President/Vice President
U.S. SENATOR**	U.S. Senator
U.S. REPRESENTATIVE/DELEGATE**/RESIDENT COMMISSIONER**	U.S. Representative
<small>* Legal residents of the District of Columbia may vote only for President/Vice President and Delegate. ** Legal residents of American Samoa, Guam, Puerto Rico and the U.S. Virgin Islands may vote only for Delegate or Resident Commissioner to the Congress.</small>	
<small>ADDENDUM Some states allow the Federal Write-In Absentee Ballot to be used by military and overseas civilian voters in elections other than general elections or for offices other than Federal offices. Consult your state section in the Voting Assistance Guide to determine your state's policy. If you are eligible to use this ballot to vote for officials/candidates other than those listed above, please indicate in the spaces provided below, the office for which you wish to vote (for example: Governor, Attorney General, Mayor, State Senator, etc.), and the name and/or party affiliation of the candidate for whom you wish to vote.</small>	
OFFICE	CANDIDATE NAME or PARTY AFFILIATION
State Governor	
<small>Standard Form 100 (Rev. 2005) (Use reverse side for additional space)</small>	
<small>(Separate Item)</small>	
OFFICIAL FEDERAL WRITE-IN ABSENTEE BALLOT	
<u>SECURITY ENVELOPE</u>	
(ONLY PUT VOTED BALLOT INSIDE THIS ENVELOPE)	
<small>Standard Form 100 (Rev. 2005)</small>	



Using Absentee Voting Materials

FROM:
(Voter name and current complete military or overseas mailing address)
James Larry Jones
1 Champ de Mars 75007
Paris
France

MAILING ENVELOPE:
International airmail postage is required if not mailed in the U.S. Postal System, APO/FPO System, or Diplomatic Pouch.

OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL

NO POSTAGE NECESSARY IN THE U.S. MAIL - DMM 703.8.0

TO: Chautauqua County Board of Elections
Gerace Office Building
3 North Erie Street
Mayville, PA 06757-1007
USA

U.S. Postage Paid
39 USC 3406

PAR AVION

OFFICIAL ELECTION MAIL
Authorized by the U.S. Postal Service

FWAB

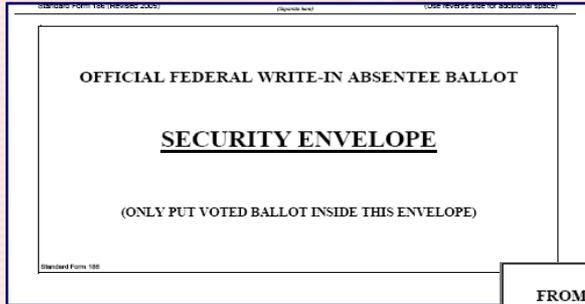
Mailing
Envelope
Completion

Citizen's
Name and
Current
Mailing Address

Local Election Official's
Mailing Address
(ensure you indicate "USA")



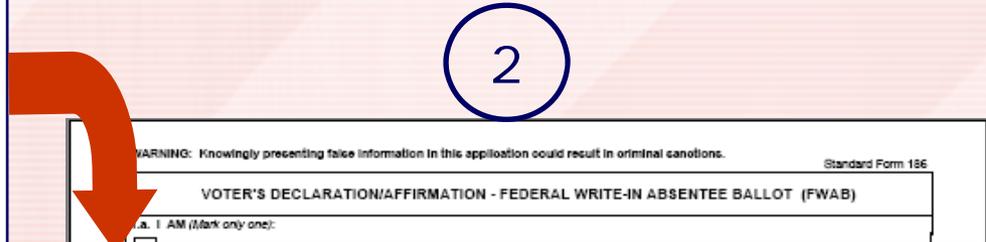
Using Absentee Voting Materials



1

FWAB Completion

Insert sealed Security Envelope containing (1) Write-In Ballot and (2) the Voter's Declaration/Affirmation into Mailing Envelope.



2

FROM:
(Voter name and current complete military or overseas mailing address)
James Larry Jones
1 Champ de Mars 75007
Paris
France

MAILING ENVELOPE
International airmail postage is required if not mailed in the U.S. Postal System or APO/FPO System, or Diplomatic Pouch.

OFFICIAL ELECTION MAIL

U.S. Postage Paid
39 USC 3406

PAR AVION

OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL

NO POSTAGE NECESSARY IN THE U.S. MAIL - DMM 703.8.0

TO:
Chautauqua County Board of Elections
Gerace Office Building
3 North Erie Street
Mayville, PA 06757-1007
USA



Using Absentee Voting Materials



Voter Responsibilities

- Submit FPCA in timely manner and update address
- Follow up with local election official
- Check registration status. Many states allow you to check registration online. (Links available from www.fvap.gov)
- Visit and use the state election websites (Links available from www.fvap.gov)



Using Absentee Voting Materials



State Voter Registration Verification Websites

Arizona*

Arkansas

Colorado

Delaware

District of Columbia

Georgia

Indiana

Iowa

Kansas

Kentucky

Louisiana

Maryland

Michigan

Nebraska

Nevada

New Mexico

New York

North Carolina

Ohio

Pennsylvania

Puerto Rico

Rhode Island

South Carolina

South Dakota

Utah

Virginia

Washington*

West Virginia

Wisconsin

*Also provides online registration
Refer to State Election Sites for specifics



Using Absentee Voting Materials



Voter Responsibilities

- Other Voter Self-Help: Service Voting Assistance Website, Local Election Official, Legal Advisor, and FVAP website
- Follow state instructions accompanying ballot
- Promptly vote and return ballot
- If the ballot has not been received, vote and send the FWAB
- If there are problems - go to VAO



Additional Resources



Election Dates

This chart lists the 2008 Presidential and State primary election dates in all the States, the District of Columbia and U.S. Territories; primary runoff dates (if applicable); states with U.S. Senate races; number of U.S. Representative seats up for (re-)election, and Governorial races.

The General Election is Tuesday, November 4.

State	Presidential Primary (or preference)	State Primary	State Runoff Primary (if necessary)	General Election		
				U.S. Senate	U.S. Representative	State Governor
Alabama	February 3	June 3	July 15	Yes	7	No
Alaska	August 26	August 26	---	Yes	1	No
American Samoa	---	---	November 18 (Governor)	1 Delegate	---	Yes
Arizona	February 26	September 2	---	No	8	No
Arkansas	February 5	May 20	June 10	Yes	4	No
California	February 5	June 3	---	No	33	No
Colorado	March 4	August 12	---	Yes	7	No
Connecticut	February 5	August 12	---	No	5	No
Delaware	January 8	September 9	---	Yes	1	Yes
District of Columbia	January 29	August 26	---	No	25	No
Florida	February 5	July 15	August 5	Yes	13	No
Georgia	---	September 6	---	1 Delegate	---	No
Hawaii	---	September 20	---	No	2	No
Idaho	May 27	May 27	---	Yes	19	No
Illinois	February 5	February 5	---	No	9	Yes
Indiana	May 6	May 6	---	Yes	5	No
Iowa	---	June 3	---	Yes	4	No
Kansas	---	August 5	---	Yes	4	No
Kentucky	May 20	May 20	---	Yes	6	No
Louisiana	February 9	October 4	---	Yes	7	No
Maine	---	June 10	---	Yes	2	No
Maryland	February 12	February 12	---	No	6	No
Massachusetts	March 4	September 16	---	Yes	10	No
Michigan	To Be Determined	August 5	---	Yes	12	No
Minnesota	---	September 9	---	Yes	8	No
Mississippi	March 11	March 11	April 1	Yes	4	No
Missouri	February 5	August 5	---	No	9	Yes
Montana	June 3	June 3	---	Yes	1	Yes
Nebraska	May 13	May 13	---	Yes	3	No
Nevada	---	August 12	---	No	3	No
New Hampshire	To Be Determined	September 9	---	Yes	2	No
New Jersey	February 5	June 3	---	Yes	13	No
New Mexico	Feb 5 (2006), Apr 3 (2007)	June 3	---	Yes	3	No
New York	February 5	September 9	---	No	29	No
North Carolina	May 6	May 6	June 24	Yes	13	Yes
North Dakota	---	June 10	---	No	1	No
Ohio	March 4	March 4	---	No	18	No
Oklahoma	February 9	July 29	---	Yes	5	No
Oregon	May 20	May 20	August 26	Yes	5	No
Pennsylvania	April 22	April 22	---	No	19	No
Puerto Rico	To Be Determined	March 9	---	1 Representative	---	Yes
Rhode Island	March 4	September 9	---	Yes	2	No
South Carolina	Jan 26 (2006), Feb 8 (2007)	June 24	June 24	Yes	6	No
South Dakota	---	June 3	June 17	Yes	1	No
Tennessee	February 5	August 7	---	Yes	9	No
Texas	March 4	March 4	April 8	Yes	32	No
Utah	February 5	June 24	---	No	3	Yes
Vermont	---	September 9	---	No	1	No
Virgin Islands	---	September 3	---	1 Delegate	---	No
Virginia	February 19	June 10	---	Yes	11	No
Washington	February 19	August 19	---	No	9	Yes
West Virginia	May 13	May 13	---	Yes	3	Yes
Wisconsin	February 19	September 9	---	No	8	No
Wyoming	---	August 19	---	Yes	1	No

This information is current as of July 2007. Visit your state election website for updates. State links are available from the Department of Defense Federal Voting Assistance Program website at www.fvap.gov.

Your Local Voting Assistance Officer is:

Name _____

Location _____

Phone _____ Fax _____

Email _____

Call the Voting Information Center for election information 24 hours a day.

1-800-436-VOTE (6683)

(703) 598-1343 DSN 425-1343

Visit the FVAP website for international toll-free phone and fax numbers.

**BE SMART
DO YOUR PART
VOTE!**

Concept Design by Tara Smith, Department of Defense Federal Voting Assistance Program, 1155 Defense Postage, Washington, DC 20304-1155 • www.govvoting.com • fvap@fvap.gov • (800) 436-VOTE

Features 2007
Slogan Contest Winner



Additional Resources

• Appendix D (Frequently Asked Questions – Overseas Citizens)

• Appendix E (U.S. Embassy and Consulate Email Addresses)

• Appendix H (Ordering Voting Materials)

• Appendix I (Primary Election by State/by Month)

APPENDIX D
FREQUENTLY ASKED QUESTIONS - OVERSEAS CITIZENS
The procedures and deadlines to vote absentee vary from state to state; refer to Chapter Three for specific state requirements.

APPENDIX E
U.S. EMBASSY AND CONSULATE EMAIL ADDRESSES
Following is a list of official email addresses of Voting Assistance Offices in U.S. Embassies and Consulates around the globe. Find your local post and email the VAO to obtain information, or for questions and concerns regarding the absentee voting process. For updates please check the State Department's website, www.travel.state.gov/lawinfo/info_2964.html.

Country	Post	Email Address	Country	Post	Email Address
Afghanistan	Kabul	VoteKabou@state.gov	Cape Verde	Praia	VotePraia@state.gov
Albania	Tirana	VoteTirana@state.gov	Central African Republic	Bangui	VoteBangui@state.gov
Algeria	Algiers	VoteAlgeria@state.gov	Chad	N'Djamena	VoteNDjamena@state.gov

2008-09 Voting Assistance Guide
Ordering Voting Materials

APPENDIX H
ORDERING VOTING MATERIALS
Maintaining an adequate supply of voting materials is an essential function of every Voting Assistance Officer (VAO). The Federal Post Card Application, Standard Form 76 (FPCA, SF 76) and the Federal Write-In Absentee Ballots, Standard Form 186 (FWAB, SF 186) are the primary voting materials used by VAOs. For more information, refer to the 2008-09 Voting Assistance Guide.

APPENDIX I
2008 PRIMARY ELECTIONS BY STATE
This chart lists the 2008 Presidential and State primary election dates in all the States, the District of Columbia and U.S. Territories; primary runoff dates (if applicable); states with U.S. Senate races; number of U.S. Representative seats up for reelection; and Gubernatorial races. The General Election is Tuesday, November 4, 2008.

State	Presidential Primary (or preference)	State Primary	State Runoff Primary (if necessary)	General Election		
				U.S. Senate	U.S. Representative	State Governor
Alabama	February 3	June 3	July 8	Yes	Representative	Yes

Appendix I
2008-09 Voting Assistance Guide
2008 PRESIDENTIAL AND STATE PRIMARIES BY MONTH

JANUARY	APRIL	AUGUST
District of Columbia 01/06 (P)	Pennsylvania 04/22 (P, S)	Kansas 08/05 (S)
Florida 01/29 (P)		Michigan 08/05 (S)
South Carolina 01/29 (DEM-P)	MAY	Missouri 08/05 (S)
	Indiana 05/06 (P, S)	Tennessee 08/07 (S)
FEBRUARY	North Carolina 05/06 (P, S)	Colorado 08/12 (S)
South Carolina 02/02 (REP-P)	Nebraska 05/13 (P, S)	Connecticut 08/12 (S)
Alabama 02/05 (P)	West Virginia 05/13 (P, S)	Nevada 08/12 (S)
Arkansas 02/05 (P)	Arkansas 05/20 (S)	Washington 08/19 (S)
California 02/05 (P)	Kansas 05/20 (P, S)	



Voting Assistance Officer Workshop

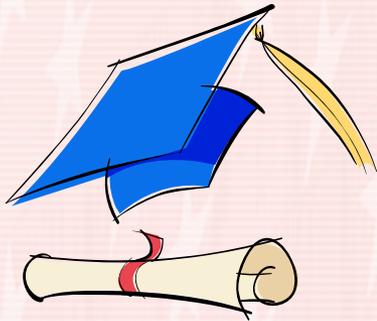


Today you have learned about:

- *The Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA)*, the Federal Voting Assistance Program (FVAP) and You, the Voting Assistance Officer
- The Absentee Voting Process
- How to Use Absentee Voting Materials
- Additional resources



Voting Assistance Officers Make a Difference



Thank You for your Attention
and Congratulations!





Federal Voting Assistance Program

Voting Assistance Officer Workshop



Civilian